



Where your story begins

OFFICE OF HUMAN RESOURCES
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Where Your Story Begins...

York County Libraries is a nonprofit organization comprised of 13 full-service libraries, two pick-up/drop-off locations, an active website, teen Discord server, a collection of strong social media profiles, and a YouTube channel. We have locations all over York County, from Dillsburg to Stewartstown, Hanover to Hellam, and we are proud to be active, present forces in the communities that surround our buildings.

We strive to strengthen the York County community, and enrich individual lives by supplying information, providing recreation, promoting literacy, and encouraging life-long learning. We offer programming for children, teens, adults, and seniors, and provide over 600,000 print and digital items for loan and use. Accessing and using our materials is easy- all you need is a free library card, available at any of the full-service libraries, and accepted at all locations throughout York County.

General Information

This will be a 120-hour internship that will be project-based with varying hours depending on recording needs & editing and approval process time. You'll work in a hybrid (on-site and remote) work environment that will see you visiting multiple locations throughout your internship. We highly encourage all work to be done remotely (including visits to library locations), if possible. Interns will only be coming to Martin Library to meet with their supervisor and exchange equipment. All equipment should be kept in good working order.

Skills

We're looking for interns in any of these majors: marketing, communications, journalism, media arts production, or other another related major who have skills or experience in: desktop or phone based video editing, broadcasting or livestreaming, graphic design, interpersonal communication, technical writing and/or scripting.

Responsibilities

All interns will pay for their travel expenses, offset by a stipend.

You will share YCL owned equipment, subscription services etc. or provide your own if you prefer.

You'll work in a hybrid (on-site and remote) work environment that will see you visiting multiple locations throughout your internship.

General duties may include: Preparing, conducting & recording on-site interviews, assisting with video production from story boarding to recording to editing and publishing, preparing visual reports on team/campaign impact, photography, and voice over recording.

Specific projects in need of support include: On-site training and guidance on the Padcaster Mobile Video Recording Studio, Video recording, editing, and publishing of "Library Stories", Script writing & mobile teleprompter use, Creation of video-based training on equipment and subscriptions for upload into the YCL learning management system.

Benefits

You get a **\$300 stipend** over the course of the internship.

You get free downtown parking during office hours.

You will receive training in the use of any needed technology if you are unfamiliar with it.

You get to make an actual impact while getting real life marketing, communication & video production experience.

You get to dive headfirst into implementing our current campaigns.

You get to be part of a dynamic, fast-paced marketing team changing how people think about libraries.

If this position matches your interests and qualifications, please visit jobs.yorklibraries.org to complete an employment application.
